

MIDDLE LEVEL COMMISSIONERS

At a Meeting of the Middle Level Board hosted at the Middle Level Offices
March on Tuesday the 29th June 2021

PRESENT

J L Brown Esq (Chairman)	M E Heading Esq
H W Whittome Esq (Vice Chairman)	P Jolley Esq
P W Allpress Esq	Mrs D Laws
C D Boughton Esq	S T Raby Esq
J R Clarke Esq	W Sutton Esq
The Lord De Ramsey	P W West Esq
J E Heading Esq	S W Whittome Esq

The Chief Executive/Chief Engineer, the Solicitor/Assistant Clerk and the Treasurer were in attendance.

Apologies for absence

Apologies for absence were received from R C Brown Esq and C J Crofts Esq.

B.3702 Annual Governance Statement - 2020/2021

The Board reviewed the Annual Governance Statement for the year ended on the 31st March 2021 and their responsibility to ensure there was a sound system of Internal Control, including the preparation of the accounting statements.

The Treasurer referred to the previous audit reports, which had been discussed at previous meetings, and the review of internal controls and risk management which had been carried out, and confirmed that all notices concerning the exercise of public rights had been advertised as required

RESOLVED

That the Chairman be authorised to sign the Annual Governance Statement, on behalf of the Board, for the financial year ending 31st March 2021.

B.3703 Annual Accounts for the financial year 2020/2021

The Board considered the Annual Accounts for the financial year ended on the 31st March 2021.

The Treasurer referred to the previously issued Practitioners' guide to proper practices to be applied in the preparation of statutory Annual Accounts and Governance Statements which will apply to Annual Returns commencing on or after 1st April 2018.

He reported that the out-turn as reported in the accounts was in line with the figures reviewed at the April Board meeting and referred to the variance report and detailed the difference between the year-end accounts and forecast provided at the April Board meeting.

The Treasurer referred to the requirements of the 2018 Navigation Act and to the Navigation account, for which for 2020/2021 there was £40,282.18 income received, which, after deducted 25% for the installation of facilities as required by the Act gave, after deducting the direct costs for waterways management a deficit for the year of £13,207.29. He referred to the costs for the operation of the locks at £87,820.99 for the year and that £23,859.52 had been spent on the phased programme for dredging Well Creek.

The Treasurer referred to the valuation of assets as shown in the Management Accounts and the Annual Return, and members reviewed and approved the budget monitoring, variance report, Bank Reconciliations and the reconciliation between the management Accounts and the Annual Return.

The Treasurer reported that the Commissioners internal auditors had carried out interim audit works throughout the year, and had reviewed the Management Accounts and Annual Return and confirmed their approval of the Annual Return.

RESOLVED

That the Annual Accounts and Navigation Accounts for the year ended 31st March 2021 be approved and the Chairman be authorised to sign the Annual Return for the year ended 31st March 2021.

B.3704 Date of next Meetings

The Treasurer reminded Members that the next meetings of the Board and of the Commissioners will be held on Thursday the 4th November 2021.