



MIDDLE LEVEL COMMISSIONERS

PLANNING/CONSENTS OFFICER

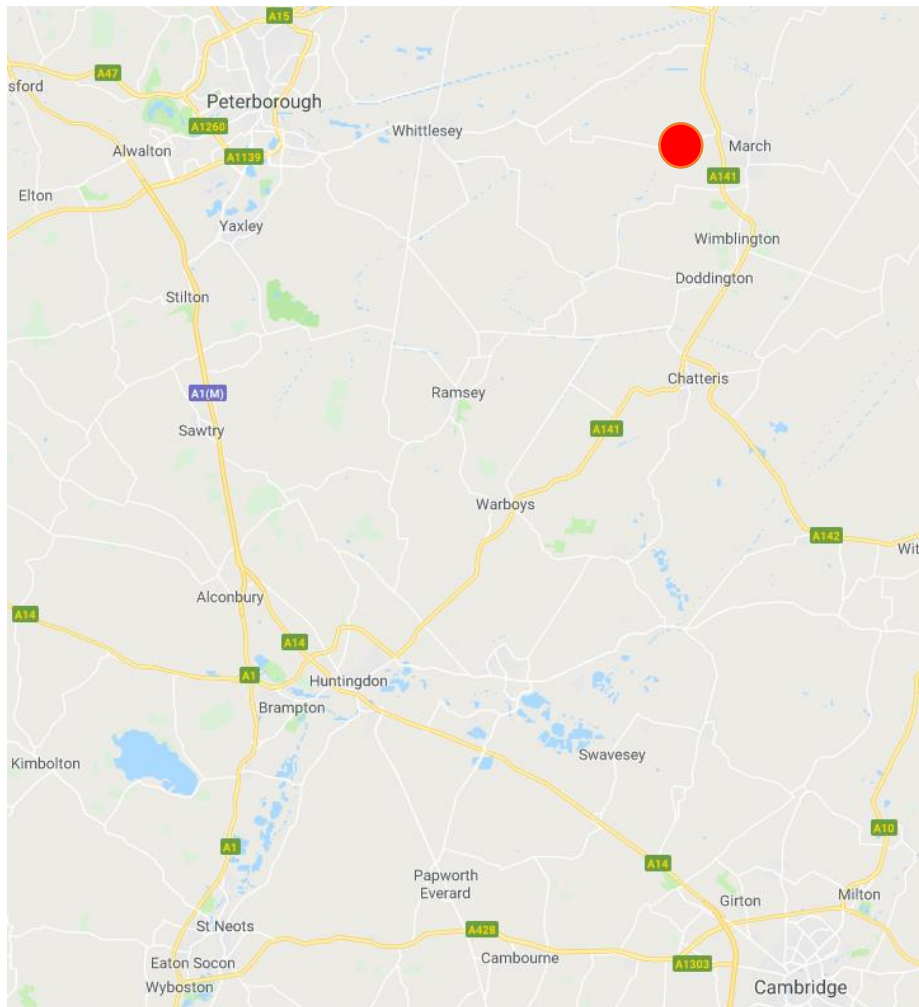
Salary: £25,269 - £35,814 (depending on experience and capability) per annum

Applications are invited from a suitably experienced and qualified person to join the Commissioners' small, busy Technical Services team. Applicants should preferably have a recognised qualification in civil engineering or equivalent. Experience in any, or all, of the following would be seen as advantageous but are not essential; land drainage engineering, design and surveying, development planning control.

Salary will be commensurate with qualification, experience and proven ability and the opportunity will be available to join a NEST pension scheme.

LOCATION:

The Commissioners' modern offices are located on the outskirts of March – see below.



JOB DESCRIPTION:

To assist with the delivery of Planning and Consenting Services, including those relating to the provision of consultancy services to other Internal Drainage Boards or third parties. There may also be a requirement from time to time to assist with production of grant bids for new works.

KEY RESPONSIBILITIES:

- To review submissions relating to development and the management of flood risk, surface water and foul water for that site and its impact on surrounding land.
- To undertake site visits and surveys.
- To liaise with members of the public, site owners and developers who will need information and guidance and to provide answers to planning and consenting enquiries.
- To process applications for byelaw consent.
- To attend meetings as required.
- To liaise with other bodies/authorities to build and maintain good working relationships and partnerships.
- To further develop skills and abilities by following appropriate training courses, etc.
- To assist in ensuring compliance with health and safety requirements.
- To undertake such other duties as may from time to time be assigned to him or her by the Employer.
- Produce reports and maintain records for the purposes of recharging time to third party organisations.

DESIRABLE SKILLS, EXPERIENCE AND KNOWLEDGE (ALL OR PART WILL DETERMINE SUITABILITY FOR THE POST):

- Good written and verbal communication skills and the ability to time manage and operate independently or as part of a team.
- Ability to apply academic knowledge to practically solve problems.
- Working knowledge of health and safety requirements and legislation, including CDM regulations.
- Practical awareness and knowledge of environmental effect and requirements.
- Knowledge of site exploration, including surveys and soil types.
- Knowledge of SuDS and infiltration and balancing design for surface water discharge from development, including the use of MicroDrainage software.
- Academic knowledge of hydraulics and hydrology. Particularly; pipe and open channel flows, the Flood Studies Report and other similar reports and their application to land and urban drainage design.
- Knowledge of soil mechanics and the applications/use of geotextiles, the principles of design and construction of retaining walls in reinforced concrete and steel sheet piling and of structures below ground level.
- Knowledge of, and experience in, the use of modern surveying equipment including GPS.
- Knowledge of the planning and byelaw consenting process.